

**West Virginia North NYI
District Ministry Plan
Revised 2018**

I. MEMBERSHIP AND MINISTRY FOCUS

SECTION 1 – COMPOSITION AND ACCOUNTABILITY

1. All local NYI groups and members of NYI within the boundaries of the West Virginia North District (WVN) form the District Nazarene Youth International.
2. The NYI is accountable to its membership, the District Superintendent, and the District Advisory Board.
3. The WVN NYI reports annually to the District NYI Convention and the District Assembly through the District NYI President.

SECTION 2 – MINISTRY FOCUS

1. The traditional ministry focus of the WVN NYI is youth ages 12 and older, college/university students, and young adults. The WVN NYI Council may modify the ministry focus as seen fit, with the approval of the District Superintendent and District Advisory Board.
2. For the purposes of representation and programming, the WVN NYI Council establishes age divisions according to youth ministry needs on the district.

II. WVN NYI COUNCIL

SECTION 1 – OFFICERS

1. The officers of the WVN NYI are the President, Vice-President, Secretary, and Treasurer.
2. WVN NYI officers must be members of a local Church of the Nazarene within the bounds of the district at the time of their election, be active in local and district youth ministry, and be viewed as leaders in personal example and ministry.
3. WVN NYI officers serve without salary. Financing for the administrative expenses of WVN NYI officers is allocated as a part of the WVN NYI budget.

SECTION 2 – ELECTIONS OF OFFICERS

1. The President, Vice-President and Secretary are elected by the NYI Convention. The President and Secretary will serve a two-year term in the same years. The Vice-President will serve a two-year term on the alternate years of President and Secretary. The Treasurer will be appointed by the WVN NYI Council.
2. Officers are then elected by a plurality vote ballot at the annual NYI Convention. When there is only one nominee for a position, a “yes” and “no” ballot is used, with approval by two-thirds majority vote.
3. A District nominating committee nominates the offices of the district NYI. The committee is appointed by the District NYI Council and consists of at least four district NYI members, and also includes the district superintendent and the district NYI president. All nominees must be approved by the District NYI council and district superintendent.
4. An incumbent officer may be reelected by a “yes” or “no” vote when such vote is recommended by the nominating committee and approved by two-thirds majority vote of the District NYI Convention.
4. A vacancy occurs when an officer moves his/her membership from the district, resigns, or is removed from office by two-thirds vote of the council due to neglect of duties or inappropriate conduct. Should a vacancy occur in the office of District NYI President, the vice-president assumes the responsibilities of president until the next District NYI Convention. Should a vacancy occur among other officers, the District NYI Council fills the vacancy by two-thirds vote if there is one nominee or by majority vote if two or more nominees.

SECTION 3 – RESPONSIBILITIES OF OFFICERS

1. The responsibilities of the District NYI President include:
 - a. Giving leadership and direction to the District NYI while working in cooperation with NYI and district leadership.
 - b. Chairing the WVN NYI Council to cast a vision for youth ministry on the district.
 - c. Facilitating the development of youth ministry on the district and working with the WVN NYI Council to define the WVN NYI ministry focus according to needs.
 - d. Presiding at the WVN NYI Convention.
 - e. Encouraging the development of NYI ministry in each local church within the district.
 - f. Representing the interests of NYI on all appropriate WVN boards and committees.
 - g. Submitting an annual report to the WVN NYI Convention and District Assembly.
 - h. Presenting an annual budget to the District Finance Committee (or appropriate district body) and to the WVN NYI Convention for approval.
 - i. Serving as an ex officio delegate to the District Assembly
 - j. Serving as a delegate to the Global NYI Convention. Should the President be unable to attend, a representative elected by the WVN NYI Council and approved by the District Superintendent and District Advisory Board may provide alternate representation.
 - k. Serving as a member of the East Central USA Field NYI Council, if so designated by the ministry plan of the region.
 - l. Planning a Leadership Development Training event for Students and Adults on the District (TEAM DAY)
2. The responsibilities of the Vice-President include:
 - a. Cooperating with the President in every way possible to carry out effective youth ministry on the district.
 - b. Performing the duties of the President in his/her absence.
 - c. Carrying out other duties as assigned by the WVN NYI Council and Convention.
 - d. In case of a vacancy in the office of District NYI President, fulfilling the functions of District NYI President until a successor is elected and installed.
3. The responsibilities of the Secretary include:
 - a. Keeping a correct record of all the proceedings of the WVN NYI Council, the Executive Committee, and the WVN NYI Convention.
 - b. Attending to all matters of correspondence for the WVN NYI.
 - c. Notifying the Global NYI Office and Field NYI President of the names and addresses of the various district NYI officers and ministry directors as soon as possible after election.
 - d. Carrying out other duties as assigned by the District NYI Council and Convention.
4. The responsibilities of the Treasurer include:
 - a. Disbursing, receiving, and keeping record of WVN NYI funds.
 - b. Compiling an annual financial report of all moneys raised and disbursed to submit to the annual WVN NYI Convention.
 - c. Working with the President to create an annual budget to present to the appropriate bodies.
5. Other responsibilities may be assigned to officers according to district youth ministry needs.

SECTION 4 – ELECTED AND APPOINTED POSITIONS

1. The elected council members are as follows: 4 Youth Representatives ages *12-18*, and 2 College & Career Reps.
2. The appointed council members are as follows, Called Director, College & Career Director, Communications Director, Devotion Director, Missions Director (SALT), NYC Coordinator, Quiz Director, Senior High Camp Director, District Blast Director(s), *Field BLAST Director*, Zone/Mission Area Presidents (Northern, Southern, Fairmont, Elkins, Parkersburg, Moundsville)
2. All elected & appointed positions to the council must be a member of their local Church of the Nazarene.

SECTION 5 - COMPOSITION

1. The District NYI Council is composed of the officers of the district NYI, other elected or appointed youth members-at-large and ministry leaders as deemed necessary by the council, and the district superintendent
2. Only NYI members who are members of the Church of the Nazarene on the district may serve as District NYI Council members.

SECTION 5 – ELECTIONS OF ELECTED AND APPOINTED POSITIONS

1. The WVN NYI Nominating Committee nominates Church of the Nazarene members to be elected to the WVN NYI Council.
2. The District NYI Convention then elects the members of the District NYI Council from submitted nominations by plurality vote.
3. A vacancy occurs when a council member moves his/her membership off of the district, resigns, or is removed from office by the council by two-thirds majority vote due to neglect of duties or inappropriate conduct. Should a vacancy occur among council members, the WVN NYI Council fills the vacancy by two-thirds majority vote if there is one nominee or by majority vote if more than one is nominated.
4. The nominating committee authorizes the WVN NYI Council to fill appointed positions on the council.

SECTION 6 – RESPONSIBILITIES & JOB DESCRIPTIONS OF COUNCIL MEMBERS

Responsibilities

1. The District NYI Council is responsible for planning and organizing the total ministry for youth within the district and, through its officers and directors, initiates and directs ministries and activities to reach young people for Christ and to respond to their spiritual growth needs, in harmony with district leadership.
2. The District NYI Council defines the ministry focus of district NYI in response to district youth ministry needs and develops and assigns titles and responsibilities for district NYI ministry directors.
3. The District NYI Council encourages and equips local churches across the district for effective youth ministry.
4. The District NYI Council gives leadership to the youth area of the district Sunday School/Bible studies/small groups by promoting growth and enrollment in attendance for youth and by providing training for youth Sunday School/Bible study/small group teachers and leaders in cooperation with the District Sunday School and Discipleship Ministries International Board.
5. The District NYI Council promotes ~~regional~~ field and global NYI ministries and programs to local NYI groups.
6. The District NYI Council makes recommendations to the District NYI Convention concerning the ministry of NYI. The convention may revise these recommendations prior to adoption.
7. The District NYI Council establishes and communicates the process for amending the district ministry plan.

Job Descriptions

1. *Field Blast* Director
 - Make sure all the paperwork for *Field Blast* is submitted to the field.
 - Organize the district housing and ensure all talent and team categorizes are filled properly.
2. College & Career Director
 - Keep us current with all of the district's college students.
 - *equip and encourage local church and zone/mission area leaders to encourage young adults*
 - Keep communication with the students during the church year.
3. College & Career Rep (2)
 - Represent the College & Career age level on the council.
 - Express the interests of the College & Career Youth to the council.
4. Communications Director
 - Help us improve our communication on the district.

- Be responsible for updating and maintaining the website.
5. Devotion Director (IMPACT)
 - Organize a *musical* ministry tour
 6. Missions Director (SALT)
 - as we have all been called to be missionaries, WV North NYI Missions is to enliven participants' daily missionary walk for Christ by the introduction to different societal realms of people, places and cultures
 7. NYC Coordinator
 - Organize and make plans for the district to go to NYC every 4 years.
 8. Quiz Director
 - Plan and organize all quizzes for the district during the year.
 - Promote all quizzes (District, *Field* and National).
 9. Senior High Youth Camp Director
 - Plan and organize Senior High Camp.
 - Set the programming cost for camp.
 10. District BLAST Director(s)
 - Plan and organize the Sports at District Blast.
 - Ensure that we have district coaches for Blast.
 - Ensure that we have all teams filled for Blast and coordinate with the Field Blast Director.
 - Plan and Organize Talent at District Blast.
 - Ensure that we have top 5 for each Talent category.
 - Give all results to the Field Blast Director.
 11. Called Director
 - Develop a Retreat to help toward any high school junior, senior, or college student who feels the call of God on his or her life.
 - Recruit ministers who serve in a variety of ways (Senior Pastor, Youth Pastor, Children's Pastor, Music Ministry, Campus Ministries, etc.) to share their experiences with students and be available to answer any questions a student may have concerning their call.
 - Provide opportunities to learn more about the licensing and ordination process
 13. Youth Representatives (4) – ages 12-18
 - Represent the Middle School/High School Youth to the Council.
 - Express the interests of the Middle School/High School Youth to the Council.
 14. Zone/*Mission Area* Presidents (Northern, Southern, Fairmont, Elkins, Parkersburg, and Moundsville)
 - Communicate with all youth leaders on your zone/*mission area*.
 - Plan at least one zone/*mission area* event a year.
 - Be a liaison between the district NYI council and the zone/*mission area* churches

SECTION 7 – COMMITTEES

1. The NYI Executive Committee consists of elected District NYI Officers and the District Superintendent.
2. All actions of the Executive Committee are communicated to the remaining members of the council and are subject to the approval of the entire council at its next meeting.
3. The Nominating Committee is appointed by the District NYI President and approved by the NYI Council. It includes the District Superintendent and the District NYI President. All nominations are approved by the WVN NYI Convention.
4. The District NYI Council may establish specific ministry or age division committees in response to district youth ministry needs.

SECTION 8 – ZONE/MISSION AREA NYI

1. In cooperation with district leadership, the District NYI Council may authorize various zones/*mission areas* within the existing structure of the district to organize for leadership of NYI, in order to coordinate and maximize NYI ministry across the district.
2. A Zone/*Mission Area* NYI Council may be created to have responsibility for specific ministries and

activities on the zone/mission area.

- 3. A President or representative from each zone/mission area will serve on the District NYI Council.

III. MEETINGS

SECTION 1 – WVN NYI MEETINGS

- 1. A variety of WVN NYI gatherings help provide effective ministry to young people.
- 2. The WVN NYI also encourages and enhances local NYI ministry by meeting with local NYI groups across the district to resource them for effective ministry.
- 3. The WVN NYI participates in field and global NYI gatherings that further enhance effective youth ministry across the district.
- 4. The WVN NYI Council meets-three scheduled times_a year to fulfill the mission and vision of the WVN NYI.
- 5. Meetings of the council may be scheduled or called by the WVN NYI President or District Superintendent
- 6. Meetings and/or business may be conducted electronically as needed.

SECTION 2 – WVN NYI CONVENTION

- 1. The annual WVN NYI Convention provides for inspirational sessions and programs to advance youth ministry across the district. Reports are received, leadership is elected, and any legislative business pertaining to the work of NYI is transacted at the Convention. Delegates to the Global NYI Convention are also elected, consistent with the NYI Global Ministry Plan.
- 2. The WVN NYI Council arranges for and oversees the WVN NYI Convention, in cooperation with the District Superintendent. The Convention convenes at a time and place designated by the WVN NYI Council, with the approval of the District Superintendent, within ninety days of the District Assembly.
- 3. The WVN NYI Convention is composed of the members of the WVN NYI Council, the District Superintendent, local pastors, other assigned ordained ministers of the district who participate in NYI ministry, and local NYI Delegates.
- 4. All local NYI Delegates to the WVN NYI Convention must be members of the Church of the Nazarene that they represent.
- 5. The number of local NYI Delegates for each church is determined by the membership figures on the most recent local Pastor’s Report prior to the District Assembly. District NYI Leadership encourages local churches to make suitable arrangements for the expenses of delegates attending the WVN NYI Convention.
- 6. The local NYI delegation to the WVN NYI Convention for churches with 30 or fewer NYI members consists of:
 - a. The pastor and youth pastor or any full-time paid pastoral staff who participates in NYI ministry;
 - b. The newly-elected local NYI President;
 - c. Up to four elected delegates, with at least half being within the district-established NYI ministry focus.
- 7. The pastor of any local church or director of an approved Nazarene Compassionate Ministries Center not having an organized NYI may appoint one delegate.

Number of NYI members	Number of delegates*	Number of NYI members	Number of delegates*
5-45	4	136-165	8
46-75	5	166-195	9
76-105	6	196-225	10
106-135	7	226-255	11

IV. MINISTRIES

SECTION 1 EVANGELISM

The WVN NYI develops and implements a variety of ongoing ministries and special events to reach young people for Christ.

SECTION 2 DISCIPLESHIP

The WVN NYI develops and implements a variety of ongoing ministries and special events to nurture and challenge young people to grow as disciples of Christ in personal devotion, worship, fellowship, ministry, and leading others to Christ.

SECTION 3 LEADERSHIP DEVELOPMENT

The WVN NYI develops and implements a variety of ongoing ministries and special events to mentor and equip young people to be leaders for Christ and His church. In addition, our passion is to help train our young people take an active role in ministry. We provide them the resources they need and encourage their abilities as they participate in their ministry.

V. REVISIONS

SECTION 1 – PROVISION

1. This WVN District ministry plan provides a standard format for the organization, function, and leadership of NYI on the WVN District. The WVN NYI may adapt and revise the plan in response to youth ministry needs on the district, consistent with the Nazarene Youth International Charter and the *Manual* of the Church of the Nazarene.
2. Any area not covered by this ministry plan is under the authority of the District NYI Council

SECTION 2 – PROCESS

1. The WVN NYI Council establishes and publicizes the process for adapting and revising the District Ministry Plan, and must approve proposed revisions prior to their presentation to the District NYI Convention.
2. Proposed revisions to the District Ministry Plan must be distributed in written form to local NYI chapters prior to the District NYI Convention.
3. Revisions must be approved by a two-thirds majority vote of all delegates and members present and voting at the District NYI Convention and are subject to the approval of the District Superintendent and District Advisory Board.
4. All changes in the District Ministry Plan become effective no later than 30 days following the Convention. The revised document must be distributed in written form prior to taking effect.